



Dixon Sand (Penrith) Pty Ltd

**MINUTES OF THE BI-ANNUAL
COMMUNITY CONSULTATIVE COMMITTEE
4610 Old Northern Road
1.00pm – 9th May 2017**

	NAME	ORGANISATION
PRESENT	Lisa Andrews (LA)	Independent Chairperson
	Kristine McKenzie (KM)	The Hills Shire Council Representative
	Jemma Roberts (JR)	Community Representative
	Pat Schwartz (PS)	Community Representative
	Jesse Luscombe (JL)	Bush Regeneration Representative
	Daniel Giffney (DG)	The Hills Shire Council Representative
	David Dixon (DD)	General Manager, Dixon Sand
	Hunny Churcher (HC)	Environmental Officer, Dixon Sand
APOLOGIES	Lisa Aylward	Maroota Public School Representative
	Farley Roberts	Community Representative
	Lauren Evans	Department of Planning & Environment

Lunch was provided for CCC members 12.30pm-1pm, where the Chair provided some background of her experience.

The CCC Meeting was opened at 1.04pm

WELCOME	The chair welcomed all present and thanked them for their attendance.	
DECLARATION OF INTEREST	LA declared that she is approved by the Department of Planning and Environment to chair the meeting and engaged by Dixon Sand. The attendance sheet was distributed for signing.	
NEW GUIDELINES FOR COMMUNITY CONSULTATIVE COMMITTEES FOR STATE SIGNIFICANT DEVELOPMENTS 2016	The chair advised of the release of the new guidelines in November 2016, which required members to side Code of Conduct and Pecuniary/ Non-Pecuniary Interest forms. These forms were distributed to all present. Chair moved this item to General Business for further briefing to members.	Forms were returned to chair. Action: Forms to be forwarded to Lisa Aylward for completion.
CONFIRMATION OF PREVIOUS MINUTES	The draft minutes of the previous meeting held on 15 th November 2016 were confirmed. LA advised that this process has changed with the release of the new Community Consultative Committee Guidelines for State Significant Developments, which will be covered in the briefing.	Moved: PS Seconded: KM

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BUSINESS ARISING	ITEM	ACTION	BY WHOM	
	1	Noise Monitoring (Item 4.3 in previous minutes). DD was to contact the new property owner regarding noise monitoring at the property (previously owned by B & M Ramm)	DD	<p>Item 1: Complete. Owner has agreed to allow monitoring at their property.</p> <p>Item 2: Completed – all pampas grass removed.</p>
	2	DD to contact PF Formations and request permission for Bush-IT to enter their land adjacent to Lot 29 and treat Pampas grass.	DD	
CORRESPONDENCE	<ul style="list-style-type: none"> 25/3/17 - Email to DPE recommending Jemma Roberts as an alternate community representative on the CCC. 29/3/17 - Response from DPE to conduct further advertising for CCC members Emails between HC & LA to work through this issue. 7/4/17 – Email from HC with the meeting notice for this meeting 			<p>Moved: LA Seconded: JR</p> <p>Action: JR to complete forms.</p>
REPORT	<p>DD provided an update on the quarry's progress since the previous CCC meeting:</p> <ul style="list-style-type: none"> Haerses Rd – Mod. 1 lodged to expand the extraction area located to the south of the currently approval. Dixon Sand is currently addressing the Agencies' submissions. Main issues revolve around groundwater and offsetting strategy Old Northern Road – Mod. 5 lodged to extend the life of the quarry from 2022 to 2042 (20 years) and to tidy up consent conditions. Dixon Sand is currently addressing the Agencies' submissions. Main issues revolve around groundwater and rehabilitation plan, which was unresolved from Mod. 4 Mine Safety Inspection undertaken on dust and airborne contaminants. Notification issued. Dixon Sand to implement a health management plan and conduct health screening and workplace dust monitoring. New Safety Officer has recently joined Dixon Sand and currently reviewing the whole safety system. Business and production is doing well. Rehab commenced on Lot 196 (front gate area) and Lot 29 (native vegetation corridor). <p>HC presented the environmental monitoring results since the previous CCC meeting:</p> <ul style="list-style-type: none"> Environmental monitoring locations for both ONR and HR – locations of dust, TEOM, noise and groundwater monitoring. Static Depositional Dust results – high reading at H10 in March 2017, which is unexplainable as the month of March received quite high rainfall. Note: - vegetation clearing, mulching and stockpiling have been undertaken in the neighbouring property adjacent to the dust gauge. 			<p>Action: HC to provide a copy of the presentation for distribution to CCC members.</p>

<p>3</p>	<ul style="list-style-type: none"> • TEOM and weather station – historical high results due to bushfires/ hazard reduction burns and dust storms. Dixon Management staff receive alarms once PM10 dust trigger levels are reached. Management Plan specifies specific actions to be taken if the dust is deemed to be blowing in the direction from the quarry to the TEOM. Recent high reading occurred on a Sunday in December 2016 – the quarry was not operating on this day and the high reading may have been a result of school maintenance activities such as grass mowing. • Groundwater levels and quality – all groundwater levels have been relatively stable with natural fluctuations responsive to the dry/wet spells. The newest groundwater bores installed were BH8 and BH9 at the ONR which was a requirement for DA Mod 4. Groundwater quality indicators tested include pH, Electrical conductivity, Turbidity and TSS. BH2 at ONR returned anomaly results due to the bore being hit by a moving vehicle. BH2 was fixed and the groundwater quality seems to be returning to normal values. H13 at Haerses Rd returned high results in Dec 2015 / June 2016 due to the groundwater being impacted by the application of fertiliser in the immediate area as the borehole is lower than the surrounding land. • On-going rehabilitation work for Lot 196 (near the front gate) still in progress • On-going rehabilitation work for Lot 29 (native vegetation corridor) progressing well. Direct translocation from the cleared area on Lot 2 undertaken for <i>Darwinia fascicularis</i> ssp. <i>Oligantha</i>. Brushmatt material and soil translocation have been used for Lot 29. Propagation progressing well in the local native nursery. A third of the nursery threatened species stock (<i>Darwinia fascicularis</i> ssp. <i>oli</i>. and <i>Melaleuca deanei</i>) have been planted today. • DD advised that the OEH is contesting Dixon Sand's rehab plan and the management strategy for <i>M. deanei</i>. Issues to be resolved in DA Mod. 5 <p>JL from Bush-It introduced himself as the new representative for the company, his qualifications and his experience, replacing Patrick Gregson, who has moved on from the company.</p> <p>JL advised:</p> <ul style="list-style-type: none"> • Change in site supervision. • Work accomplished since the last CCC – work mainly focused on areas at the ONR good bush, targeting Lantana, Castor Oil, Turkey Rhubarb and Pampas Grass. 	
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	<p>Current Work:</p> <ul style="list-style-type: none"> • ONR - Targeted Lantana and Castor Oil management in Lots 1 & 2. Turkey Rhubarb and pampas grass has also been managed at the ONR. Whiskey grass is the biggest problem at Haerses Rd at the moment in the old offset area. • HR - Individual Crofton weed plants are located within the offset area which is under control – no large clusters found. Some Paspalum at Haerses Rd offset area but these are not a major issue. <p>Future Work</p> <ul style="list-style-type: none"> • Native vegetation corridor soil translocation has been done well with variations in landscape (not uniform and flat) which would encourage the development of different micro-climate and species diversity. Recommends on-going weed management at this new native vegetation corridor. • HR Biodiversity Offset Area - recommends the silt fence on the north-western boundary to be extended. This would assist in inhibiting weed migration into the offset area. Sediment fences are quite effective in blocking out Farmers Friends seeds. 	
<p>GENERAL BUSINESS</p> <p>4</p>	<ul style="list-style-type: none"> • LA provided a briefing on the new Community Consultative Committee Guidelines for State Significant Developments (November 2016). • The briefing provided a summary of the more significant changes: <ul style="list-style-type: none"> ○ The guidelines cover all SSD projects (mining, wind farms, solar, extractive industries, infrastructure, etc) ○ The committees can now be set up early in the assessment process ○ Improved governance; Code of Conduct & Pecuniary/Non-Pecuniary Interest Forms ○ A pool of Independent Chairs will be recruited by DPE ○ Review of the guidelines every 5 years. ○ Increase in community membership – now up to 7. ○ Chair's to provide an annual report to DP&E for publishing on the website ○ Change to draft minutes and finalising of minutes ○ Observers – chair's consult with CCC. ○ KM enquired with DD about the change in structure of the company. DD advised that two staff are being trained to become production managers and going through relevant paperwork/training with the Mines Dept. 	

GENERAL BUSINESS (continued)	<ul style="list-style-type: none"> ○ JR sought permission to utilise some of the ecology facets in her artwork (no samples to be taken). ○ PS informed DD that she has located a copy of the EIS in the library. ○ Site visit postponed till the next CCC meeting. 	<p>No objection raised.</p> <p>Action: HC to contact PS regarding the EIS document in the Resource Library</p>
NEXT MEETING	The next meeting of the CCC will take place on <u>Tuesday 21st November 2017</u> commencing at 1pm (on site). (Luncheon from 12.30pm.)	

Meeting closed at 2.53pm with LA thanking all CCC members for their attendance.

ACTION ITEMS

ITEM	ISSUE	RESPONSIBILITY
1	HC to contact PS regarding the EIS document in the Resource Library	HC
2	HC to email a copy of the presentation to LA & KM	HC
3	HC to forward Code of Conduct & Pecuniary/Non Pecuniary Interest forms to Lisa Aylward for completion	HC
4	JR to complete the application for Community Representative & forward Code of Conduct & Pecuniary/Non-Pecuniary Interests forms to FR for completion.	JR