



# Dixon Sand (Penrith) Pty Ltd

**MINUTES OF THE BI-ANNUAL  
COMMUNITY CONSULTATIVE COMMITTEE  
4610 Old Northern Road, Maroota  
HELD VIRTUALLY VIA EMAIL DUE TO COVID-19  
13 MAY 2020**

<b>PRESENT</b>	<b>NAME</b>	<b>ORGANISATION</b>
	Lisa Andrews (LA)	Independent Chairperson
	Kristine McKenzie (KM)	The Hills Shire Council Representative
	Pat Schwartz (PS)	Community Representative
	Farley Roberts (FR)	Community Representative
	Lisa Aylward (LAy)	Maroota Public School Representative
	Chris Spraggon (CS)	Bush Regeneration Contractor (Bush-It)
	Hunny Churcher (HC)	Environmental Officer, Dixon Sand
	David Dixon (DD)	General Manager, Dixon Sand
	Melissa Mass (MM)	Dixon Sand - Ecologist
<b>APOLOGIES</b>	Jemma Roberts (JR)	Community Representative (alternate)
	Mark Dixon (MD)	Dixon Sand

*\*Due to the COVID-19 pandemic, this meeting was conducted remotely via email. The presentation was emailed to all CCC members on the scheduled meeting date of 13 May 2020. Members were requested to review the document and provide any questions/comments within 7 days. After this time, this information was coordinated by LA and forwarded through to the company for its response.*

*The answers were incorporated into these minutes as a record of the outcome of the engagement process.*

*The subject presentation forms as an attachment to these minutes.*

**The CCC meeting was opened at 10.13am (13/5/20).**

<b>WELCOME &amp; INTRODUCTION</b>	LA sent the project presentation to the CCC on 13/5/20 at 10.13am, attaching the presentation and providing directions on how to participate in this virtual meeting.	
<b>DECLARATIONS OF INTEREST</b>	LA declared that she is approved by the Department of Planning and Environment to chair the meeting and engaged by Dixon Sand.	<b>No changes to previous declarations by members.</b>
<b>BUSINESS ARISING</b>	<b>Action Items:</b> 1 Email extraordinary minutes to assessing officer of Mod 3. (LA – Complete.) 2 Write to local MP regarding school zone times. (LA – Complete.)  LAy thanked LA for writing to Robyn Preston MP and is looking forward to a positive response.	

	<p>PS thanked LA for actioning the items from the 24 February 2020 meeting.</p> <p>KM requested that an action item be recorded for the November 2020 meeting: LA to provide the CCC with an update on whether a response is received from Robyn Preston MP regarding the school zone.</p>	<p><b>Action: LA to follow-up response from Robyn Preston MP.</b></p>
<p><b>CORRESPONDENCE (as emailed with Meeting Notice on 21/10/19)</b></p>	<ul style="list-style-type: none"> <li>• 28/2/20 - Draft minutes sent to members for review</li> <li>• 7/3/20 - Finalised minutes sent to members.</li> <li>• 7/3/20 – Finalised minutes sent to assessing officer of Haerses Road Quarry Mod 3 application at DPIE (Lauren Evans).</li> <li>• 9/4/20 – Email to members regarding proposed meeting for 13/5/20 and providing options on whether to hold virtual or postpone. Responses received from all members.</li> <li>• 17/4/20 – Email to HC advising that meeting will proceed with Option 1 (virtual meeting via email).</li> <li>• 12/5/20 – Email to Robyn Preston MP, regarding the school zone outside Maroota Public School.</li> <li>• 13/5/20 – Email to CCC members with the Project Presentation and directions on how to participate in this meeting 'virtually'.</li> </ul> <p>KM provided comments on two typographical errors in the cover email sent with the CC presentation. (Noted.)</p>	
<p><b>PROJECT REPORT, INCLUDING PRODUCTION/SALES OLD NORTHERN ROAD QUARRY, HAERSES ROAD QUARRY AND HAERSES ROAD QUARRY MODIFICATION 3 FOR HAERSES ROAD</b></p>	<ul style="list-style-type: none"> <li>• COVID-19 Update (Slide 6)</li> <li>• Operations &amp; Progress (Slide 7): <ul style="list-style-type: none"> <li>○ Production/Sales</li> <li>○ Old Northern Road Quarry; and</li> <li>○ Hearses Road Quarry (Slide 8)</li> </ul> </li> </ul> <p><i>KM requested that Dixon Sand clarify the reference to Lot ½ in relation to the cuttings removed from the Old North Road Quarry.</i></p> <p><b>Dixon Sand Response:</b> Apologised – this was a typographical error. It should read 'Lot 1 &amp; 2 Operation' on Page 7.</p> <ul style="list-style-type: none"> <li>• Hearses Road Quarry Mod. 3 (Slide 9)</li> <li>• Independent Environmental Audit (Slides 10-12)</li> </ul> <p><i>KM requested further comments in regard to the IEA (slides 10-12), if any action was required to be undertaken by Dixon Sand as identified by RW Corkery in the Audit.</i></p> <p><b>Dixon Sand Response:</b> Felt that the proposed recommendations by the auditors were fair; stating that a number of the non-compliances were considered 'administrative' in nature, however, the IEA was conducted under the new DPIE IEA guidelines, which eliminated this compliance classification category and only three compliance status descriptors</p>	

	<p>can be adopted – (1) Compliant (2) Non-compliant and (3) Not triggered.</p> <p>The majority of the recommendations have been actioned through onsite operational changes, onsite rectification and an extensive review and revision of the EMS and Management Plans. The status and specific details of the proposed recommendations and actions will be included in this year's Annual Review, which will be submitted by September 2020.</p>	
<b>ENVIRONMENTAL MONITORING RESULTS</b>	<p><b>Environmental Monitoring Results (Slides 13-54):</b></p> <ul style="list-style-type: none"> <li>○ Environmental Monitoring Locations (Maps)</li> <li>○ TEOM – PM10 data</li> <li>○ Dust Deposition data</li> <li>○ Noise Monitoring data</li> <li>○ Ground water and Surface water data.</li> </ul>	
<b>BUSH REGENERATION WORKS</b>	<p><b>Bush Regeneration Works (Slides 55 - 76):</b></p> <ul style="list-style-type: none"> <li>○ Rehabilitation and Bush Regeneration activity report for May 2020.</li> <li>○ Key Actions – treatment of weed species</li> <li>○ ONR – Native Vegetation Corridor and canopy species establishment.</li> <li>○ Photographs of habitat density, regeneration, diversity and species.</li> <li>○ Hearses Road Area – photographs and explanation of offset areas for ONR</li> <li>○ Lots 1 &amp; 2 – weed removal and regeneration.</li> </ul> <p>PS commented that the photos of the bush regeneration sites were good and great that the bush regeneration sites are coming along so well.</p>	
<b>GENERAL BUSINESS</b>	<ul style="list-style-type: none"> <li>○ FR - the use of exhaust brakes has markedly increased in intensity since the speed restrictions for the roadworks were introduced. Nothing surprising there, except my naivety in assuming a possible improvement.</li> <li>○ It was noted that "attendee" members acknowledged reading the CCC presentation and provided comments to the Chair.</li> </ul>	
<b>NEXT MEETING</b>	<p>The next CCC is scheduled for <b>Wednesday, 11th November, 2020</b>. All being well and in consultation with the company, members, as well as the latest government directives concerning the COVID-19 pandemic, the CCC will be held on site at <b>12.30pm</b> with a light lunch, followed by the CCC commencing at 1pm.</p>	

***The meeting was technically closed by the chair following responses from CCC members and the company, compiled into the draft minutes and emailed to members on 26/5/20.***

#### **ACTION ITEM**

<b>Item</b>	<b>Issue</b>	<b>Responsibility</b>
1	Follow-up response from Robyn Preston MP regarding the school zone	LA